



## K9 Kapers Nov 20, 2022 Meeting Minutes

### 1. President: Welcome & Review of the agenda

- Hand out agendas and financial reports
- Attendees: Leah, Bronwyn, Megan A, Kelly H, Jeri, Hannah, Paul, Melissa, Elizabeth, Anna-Leigh, Meghan S.

### 2. Secretary: Minutes of the last meeting

- Meetings from the last meeting accepted. Moved by Kelly. Second by Jeri.

### 3. Treasurer: Financial Report

- Melissa presented the report. Answered questions about items included in some categories (Venue includes mowing, field, barn rental).
- Report accepted. Moved by Jeri. Second by Brownyn.

### 4. Website:

- **Private Facebook page** - Didn't get used as much as hoped. And some members are not on Facebook, so not using it. Only 38 of the 50 Kapers members are in the Facebook group.
  - i. Facebook group is best for discussions. Existing members are encouraged to post more often to encourage discussion. Ask questions. Post training successes.
  - ii. Place to host files - policy document, field/barn sheet.
- **Google sheet** - Good for checking if there are lessons. But not good for communicating when mowing is happening. People who can help with mowing didn't know when mowing was happening.
  - i. Sheet turns into barn signup sheet for winter training.
- **Emails** - This is the best way to communicate quickly to all members. Especially for mowing, so members who can help are aware when to go to the field.
- **Website:**
  - i. Encourage more members to send in info about themselves and their dogs. Add a line item to the membership renewal form in March to send information about dogs.
  - ii. People can send in photos of their dogs. Make sure they connect with photographers asking permission to use the photo first.
  - iii. Engage members in January for website information when they have more time.
  - iv. Website is updated with current member info after the March 31 deadline for membership renewal. Two week deadline.
  - v. Become a member - hide this section for now.

### 5. Education & Training

- 2022 Recap - only 5/20 students remain at the end of the classes in 2022. Some challenges with people stopping classes - not practising, not progressing, work conflicts, travel conflicts.



## 6. Field/Barn

- Field - usage, mowing, google sheet, pack-up
- Unloaded equipment at the barn Nov 19.
- Google sheet for signup starts for Dec training. Signup starts on Thursday evenings for Saturday. Posting mowing in the google sheet didn't work because people who can help with mowing weren't aware soon enough. Mowing time gets the most responses when the times are emailed.
- Mowing - Eric only knows the day of when he can mow - due to work, weather, other commitments. He prefers the equipment moved off the edges toward the middle, about 2 mowers width. Eric mows around the fence. Then move equipment to the edges and he mows the middle.
- Barn - Saturday time slots the same as last year. Same signup sheet. Same process. Email to come with instructions.

## 7. Equipment

- Needs -
  - i. Tunnels - 2 x 15 foot tunnels. Galican. Not yellow, but the same colour to aid in identifying which tunnels are a particular length. Meghan S will contact Liana.
  - ii. Weave poles - Steve can make them for about \$450. Meghan S will continue to contact Steve.
  - iii. 10 sets of tunnel bags and 8 spike tunnel ends. Meghan S will contact Liana.
  - iv. Moved by Bronwyn. Second by Jeri.
- Selling old equipment - Revisit in March selling any extra equipment. Sale went well this year for Aframes, teeter, tunnel bags. Plan to use same method for sales in future.
- Trial aframe - Someone needs to deliver it to Sussex so Steve can fix it. He's going to reinforce it to stop it bowing where the dogs are hitting it.

## 8. Membership

- New member requirements - Head trainer/Jeri assesses new membership requests through questions, then completes an in person assessment to test skills. Safety is our number one concern, so we require that all members have a good working knowledge of agility. This doesn't mean trial ready, but a new to agility person should be working closely with a trainer.
- Jeri averages 10 requests a month from people wanting to be members. Anyone who doesn't have a good working knowledge of agility can do group classes or private lessons. Some people don't want to take classes/lessons, and if they don't have a good knowledge of agility to ensure safety, they are not accepted as members.
- Decided that the current method of assessing is good.
  - i. Update policy doc to include
- Update policies to include a description that all members must have a good working knowledge of agility. Accepting new members is on a case by case basis, one of the trainers meets with the new person to assess their skills.



- Create an intake google form for new membership requests - asking questions about agility, dog, training, experience, references, classes, AAC/UKI dog/handler number.
- Moved by Leah. Second by Meghan S.
- Virtual option for meetings - not feasible at this time. Using Facetime doesn't allow people to hear well. No access to an intercom system.

## **9. 2023 Trials**

- Volunteer gifts/certificates - Meghan S will coordinate.
- Food - Caribbean Flavas are not participating in 2023. In 2023 there will be no food sold on site. Skinnies is close. There is a food truck usually at Mactaquac Dam intersection. People can bring their own food. We'll supply cold, bottled water.
- Top dog prizes - Starters - Keychains, need more for 2023. Advanced - still have hats left. Masters - Meghan S will make a glass with Top Masters Dog and kapers logo.
- Ribbons - Anna-Leigh reviewed a current list of ribbons. Will order Q-ribbons and Title ribbons for 2023 using the same vendor as before. Moved by Leah. Second by Elizabeth
- Q-pon formatting - Melissa will update the format to be more business card size. These are easier to store.
- June Trial - Meghan S will be Trial Secretary
  - i. Friday: Steeplechase, Snooker.
  - ii. Saturday: Gamble, Standard, Steeplechase, Jumpers
  - iii. Sunday: Standard, Gamble, Jumpers
- Sept Trial - Anna-Leigh will be Trial Secretary
  - i. Friday: No runs as it's dark too early.
  - ii. Saturday: Standard, Steeplechase, Snooker, Jumpers
  - iii. Sunday: Gamble, Standard, Steeplechase, Jumpers

## **10. Christmas Party**

- Leah is hosting! Dec 4, 2023. 6-9pm. Yankee swap, potluck.

Meeting adjourned by Jeri!